



PARENTAL HELP SELECTION

"Volunteers who support Education Outside the Classroom (EOTC) events should be carefully selected by the school. Ideally, they should be well known to the school and the students and have relevant knowledge, experience, and skills to share, as well as proven supervisory skills"

EOTC GUIDELINES: Bringing the Curriculum Alive; Ministry of Education 2009

EOTC Parental Help Guidelines

- Parents and whānau will be selected to enhance the students learning outside the classroom, to add value to their experience.
- Parental and whānau help will not be selected to simply "make up the numbers". A strong and positive connection to the school is ideal.
- Parents and whānau will be selected where appropriate to strengthen our management of risk. Those with qualifications, experience, skills, knowledge and/or skills of EOTC activities will be given preference.
- Students with serious health issues who rely on parents and whānau for support will be given preference.

Role of Parents at Camp

Parental and whānau volunteers acting as assistants on the EOTC experience should be clear about their roles and responsibilities during the activity. They should:

- do their best to support the activity leader and ensure the health and safety of everyone in the group;
- not allow themselves to be left in sole charge of participants except where it has been previously agreed as part of the risk assessment;
- only accept the responsibility of being a supervisor if they are comfortable with the role and the skills they have;
- follow the instructions of the activity leader and the person in charge and help with control and discipline;
- speak to the person in charge if they are concerned about their own health or safety or that of participants at any time during the EOTC experience.



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EOTC Parental & Whānau Help Selection Process

1	The number of parental and/or whānau help required for each individual camp is determined. A number of factors goes into making this decision, i.e. teacher experience and/or preference, class profile, number of students attending, the relevant EOTC experience of the staff, volunteers and students, the health requirements and subsequent supervision.
2	Parents/Whānau indicate on the slip that accompanies the camp info letter home or email their child's homeroom teacher to indicate that they would like to help on camp.
3	<p>Information pack is sent home for parent(s)/whānau to complete and returned to their child's homeroom teacher.</p> <p>Parents wanting to be considered for camp must be subjected to a NZ Police vetting check. If you have had one completed in the last 3 years and can provide evidence of this, then you will not have to complete a new one.</p> <p>However please be aware that there are different levels of Police vetting, for example you may have been cleared to supervise a sports team on a Saturday morning, this will not be enough clearance for school camps.</p>
4	Parents will be selected using the parental selection guidelines. Where there are more than enough suitable parent/whānau help available, parents will be informed of this and selected at random.
5	Parents will be notified by their homeroom teacher on whether they have been successful in their application for parental/whānau help.
6	Any issues arising from the selection of parent/whānau camp help are to be directed to Southland Girls' High School Principal Yvonne Browning.