



REPORTING SCHOOL WIDE ACHIEVEMENT

Purpose

To ensure members of the School Community are informed about the progress and achievement of students.

Guidelines

- Reporting to the School's Community on student achievement will be done through reports in Newsletters, report to Board of Trustees meeting by the Head of Departments or Teachers in Charge and in the School Charter.
- Reports will include the achievement of all learners.
- Parents will be kept informed about student successes and achievements, up and coming events via the newsletter and Edge portal.
- The School website and School Stream may be utilised to convey information on achievement.

Procedures

1. The Principal or her nominee will report to the Board of Trustees meeting on student achievement.
2. Heads of Departments will report to the Board of Trustees on a regular cycle on curriculum coverage and student achievement which will include the achievement of Maori and Pasifika students and other identified groups.
3. Newsletters will be regularly uploaded on to School Stream and the school website, and emailed home to the families who have supplied an email address.
4. The School may utilise local news media to publicise achievements.
5. The Principal will report to each BOT meeting on day to day school matters relating to achievement. This is available to the school community through the Board minutes.
6. Where possible, the achievement of Maori students will be shared with the Runaka and Iwi at the local Marae.

Last Reviewed August 2019

Board Chair

Review Date August 2021

Principal